



## City of Port Angeles Employment Opportunity

INTERNAL/EXTERNAL RECRUITMENT

**Opens:**  
August 12, 2022

**Position open until  
filled**

### Senior Engineer (Transportation)

Eligible for relocation reimbursement.

**\$10,000 signing bonus to be paid upon start date.**

*Accepting this bonus commits the employee to a two-year commitment of employment with the City of Port Angeles. If the employee separates service prior to the two-year commitment, a pro-rated amount will be paid back to the City based on the number of months remaining in the two year commitment period.*

**NATURE OF WORK:** The City of Port Angeles Public Works Department seeks a dynamic Civil Engineer to manage and implement the city's transportation program. Under engineering supervision of the City Engineer performs engineering work involved in the preparation of working drawings, plans, specifications, and estimates relating to the design, construction, and maintenance of public works projects and facilities. Such projects include street, water, sanitary sewer, storm sewer, and solid waste systems.

*Position will be hired depending upon qualifications of applicants.*

#### **Civil Engineer II**

- Manages complex projects and/or project teams in the preparation of working drawings, plans, specifications and estimates for sanitary sewers, storm sewers, water lines, street improvements, solid waste facilities and other similar projects.
- Prepares studies, construction plans, designs, specifications, and estimates.
- Prepares and reviews environmental documents and permit applications for projects.
- Administers contracts and manages public works construction projects and consultant agreements.
- Computes and compiles survey data from field surveys; corrects, updates and extends city mapping.
- Coordinates data collection for traffic studies and pavement management programs.
- Investigates and makes recommendations regarding traffic planning and safety issues.
- Assists in the preparation of annual budget, Transportation Improvement Plan (TIP), Capital Facilities Plan (CFP) and grant applications.
- Prepares and maintains various files and records concerning public works projects.
- Responds to public requests for information and complaints concerning utilities, traffic and public works policies and procedures.

#### **Senior Engineer (Civil Engineer III)**

- Prepares and/or oversees engineering consultant preparation of preliminary and final engineering plans, specifications and cost estimates for complex transportation, water, sanitary sewer, storm drainage, and

stream restoration projects.

- Supervises assigned engineering subordinates and guides them in the preparation of working drawings, plans, and estimates for sanitary sewers, storm sewers, water lines, street improvements, solid waste facilities and other similar projects.
- Prepares construction contracts for bidding and responds to bidder inquiries. Reviews contractor submittals for compliance with the plans and specifications. Assists Project Managers in resolving field conflicts or changes.
- Ensures that engineering work is in compliance with federal, state and local codes and regulations. Coordinates other city departments, agencies, and regulators to obtain needed permits and grants.
- Provides quality control oversight to ensure that project goals are met and prevent cost overruns resulting from construction change orders and ensuring all grants are well managed.
- Leads the engineering, permitting and public involvement components of technically and politically complex capital projects.
- Responds to customer inquiries and complaints. Provides technical assistance to help resolve issues.

**Salary:**

\$81,288-\$109,222 annually – DOQ

*The City of Port Angeles anticipates a 5% COLA to be effective 01/01/2023*

**AFSCME Local 1619 Represented Position.**

Excellent benefits include longevity pay after completion of 5 years, medical, dental and vision coverage for employee and dependents, life insurance, long-term disability insurance, vacation/sick leave accrual, PERS retirement and deferred compensation plans. Employee shares 12.5% of the medical premium.

**Qualifications:**

**Civil Engineer II**

- Five years of progressively responsible experience in civil or utility engineering work is required.
- Graduation from an accredited four (4) year college or university with a bachelor's degree in civil, environmental, mechanical, water resource engineering or related engineering discipline is required; OR, an equivalent combination of education, training, and experience which provides the necessary knowledge, skills, abilities and other competencies necessary for success in the target position.
- Possession of an Engineering-in-Training certificate is required.
- Possession of a valid Professional Engineer's License from the State of Washington or a minimum of 8 years of progressive engineering experience under the direct supervision of a licensed engineer is highly desired.
- Must have proficient computer skills with database, spreadsheet, word processing, CADD, graphics and engineering software applications.
- Other requirements include Washington State driver's license within 30 days, good driving record, valid First Aid card and valid Flagging card.

**Senior Engineer (Civil Engineer III)**

- Ten years of progressively responsible experience in civil or utility engineering work is required.
- Graduation from an accredited four (4) year college or university with a bachelor's degree in civil, environmental, mechanical, water resource engineering or related engineering discipline is required; OR, an equivalent combination of education, training, and experience which provides the necessary knowledge, skills, abilities and other competencies necessary for success in the target position.
- Possession of a valid Professional Engineer's License from the State of Washington is required, or the ability of obtain one within 6 months.

- Must have proficient computer skills with database, spreadsheet, word processing, CADD, graphics and engineering software applications.
- Other requirements include Washington State driver's license within 30 days, good driving record, valid First Aid card and valid Flagging card.

***An equivalent combination of education and experience will be considered.***

**To Apply:** Go to [www.cityofpa.us](http://www.cityofpa.us) to download the City of Port Angeles application. Applicants **must** submit the City of Port Angeles application, cover letter and resume.

**Selection Process:** Applicants will be evaluated on the requirements and related experience. ***Only those selected to receive an interview will be contacted.*** Open until filled. COPA is an EOE.

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